



Kent School District
12033 SE 256th Street, A-600
Kent, WA 98030

Gift, Donation, Memorial Agreement

Any gift, or donation to the District, or to a school or department of money, materials or equipment two hundred and fifty dollars (\$250.00) or more or value equivalent to \$250.00 or more will be subject to Board of Directors acceptance before the gift or donation can be used or expended.

SCHOOL or DEPARTMENT _____

_____ hereby gives to the Kent School District:

CASH DONATION of \$_____ for the purpose of

EQUIPMENT or MATERIALS DONATION - Total Value \$_____. Please list on the reverse side or attach a list showing each item donated. The intended purpose of this donation is:

Any funds unspent after this purchase may be used for:

MEMORIAL - Total Value \$_____. The intended purpose for establishing this memorial is for:

The Kent School District will make reasonable efforts to accommodate the intended purpose of this donation but reserves the right to utilize, relocate and/or dispose of the donated item(s) without obligation as specified in Board Policy No. 6114.

The Kent School District further agrees to hold harmless and defend the donor(s) of these items in the event of legal action arising from the use of the donated items.

The principal or other appropriate school district administrator shall provide appropriate financial records of transactions involving this donation to the donor(s) upon request.

All gifts or donations for establishing memorial trusts in order to provide scholarships to Kent School District students shall follow the District's procedures prescribed in the district policy procedure 6114 Gifts and Memorials. All criteria for selecting scholarship recipients must be clearly specified in the Kent School District's Gift, Donation, Memorial Agreement for the Kent School District Board of Directors acceptance.

Kent School District does not discriminate in programs, activities, admissions, access, treatment or employment on the basis of sex, race, creed, religion, color, national origin, including gender expression or identity, marital status, the presence of any sensory, mental or physical disability or the use of a trained dog guide or service animal by a person with a disability.

_____ Donor

_____ Date

_____ Kent School District Administrator

_____ Date

Board of Director's Acceptance of Donation or Memorial _____

Chief Business Officer

_____ Date