



Deposit Voucher

Kentridge High School Booster Club

All Team Reps when submitting deposit records to the **Booster Club Treasurer** need to fill out this form and give it to the **Booster Club Treasurer** no later than the date of the "Annual" Booster Club meeting in June. This form (along with the deposit slips) will become part of the Club Permanent Files. These permanent files are required to maintain the Club's "Non-Profit/Tax Exempt" status. It is the Team Rep's responsibility to fill out this form, not the Treasurer's. Thank you.

Team Rep: _____ Representing: _____

Phone: _____ Date: _____

Source of Deposit: _____

				#	Amount
Coins:	Pennies _____	Currency:	Ones _____	Checks:	_____
	Nickels _____		Twos _____		_____
	Dimes _____		Fives _____		_____
	Quarters _____		Tens _____		_____
	Halves _____		Twenties _____		_____
	Dollars _____		Fifties _____		_____
			Other _____		_____

Total Coins \$ _____ **Total Currency \$** _____ **Total Checks \$** _____

Total Deposit \$ _____

Counted By: _____ **Date:** _____

Team Rep Signature

Date: _____

2nd Team Signature (Optional)

For Booster Club Treasurer's Use Only

Bank Statement Reconciliation:

Amount Deposited: _____

Deposit Date: _____

Treasurer's Signature/Date: _____