



Kentridge High School Booster Club

14201 SE Petrovitsky Rd, Suite A3, Box 141, Renton, WA 98058



June 29, 2017

Virtual Meeting Minutes (via Email) Specifying Needed Bank Changes

To the KRHSBC Board,

- The Kentridge High School Music program is joining KR Boosters, meaning three new bank accounts are needed for Band, Orchestra, and Choir.
- Two of our member groups have new parent reps – Kristin Kipp for Robotics and Karen Gates for Cross Country. These parent reps will be treasurers for the member groups and liaisons to our “umbrella” KR Boosters. They will be added as Limited Signers on their respective team/club’s US Bank account under our KRHSBC non-profit EIN.
- The KR Unified account still requires Lisa Slavik to be signed on as Owner and officers Anita Kallish and Patty Kassebaum as Limited Signers.

The needed changes are summarized below:

MEMBER GROUP	ACCOUNT	ADD Owner (O) or Limited signer (LS)	TITLE	REMOVE
Band	Create	Kim (O) Lisa (O) Patty (LS) Anita (LS)	Co-president Co-president Vice president Treasurer	none
Orchestra	Create	Kim (O) Lisa (O) Patty (LS) Anita (LS)	Co-president Co-president Vice president Treasurer	none
Choir	Create	Kim (O) Lisa (O) Patty (LS) Anita (LS)	Co-president Co-president Vice president Treasurer	none
KR Unified		Lisa (O) Patty (LS) Anita (LS)	Co-president Vice president Treasurer	none
Robotics		Kristin Kipp	Parent Rep	Loretta Smith
Cross Country		Karen Gates	Parent Rep	

Respectfully,

Kimberly Jyl Kaiser

Co-president of the Kentridge High School Booster Club, 2016-2017

206-304-7200

Note:

The US Bank has requested that all changes to accounts have accompanying formal, signed, typewritten minutes on letterhead that includes entity name, address, type of corporation, and date of incorporation.

The US Bank uses the officer listing on our nonprofit annual report filed with the Secretary of State to assign the bank role of “Owner” to the desired officer for all KR Booster accounts. An “Owner” is the only role that allows an online banking view across all accounts and the authority to add/delete accounts and limited signers.