

Kentridge High School Booster Club

14201 SE Petrovitsky Rd, Suite A3, Box 141, Renton, WA 98058

11/14/17

Second Quarter General Meeting, 6 PM, Kentridge High School B10

- Meeting was presided over by President Lisa Slavik, and called to order at 6:03PM
- LeAnne Struble was nominated for secretary by Vice President Patty Kassebaum, the nomination was seconded by Treasurer Anita Kallish. The nomination passed with a unanimous vote.
- President Lisa Slavik went over the details of dealing with cash and writing of checks
 - Cash should not be kept for more than three days
 - Deposit forms need to be filled out and signed by two people.
 - Checks must be signed by two people, the parent representative and an officer.
 - Checks for more than \$1,500 dollars must be signed by the President and Treasurer and cleared through Eric Anderson.
 - Reimbursement checks cannot be signed by the person receiving the check. If you need to be reimbursed have two officers sign the check.
- Eric Anderson gave an update, Kentridge Athletic and ASB programs are in a good position.
 - Project Unified received a \$3,000 dollar grant from the Thunderbirds Foundation.
 - A reminder a coaches request is like a wish list. As parent representative you represent all of the students in your program. If you have trouble working with your coach you can contact any of the officers of booster club or Eric Anderson for advice or help. Communication is the most important part of working together.
- Treasurers Report
 - Anita Kallish delivered the treasurers report. A report of account balances was distributed to each representative present.
 - The three new music accounts will reimburse the general fund for set up fees.
 - You are reminded to have people include the sport or club when writing a check to boosters or giving a donation.
 - Monies without specific designations may end up in the wrong account and then have to be moved to the correct account by the treasurer.
- Fundraising.
 - Wrestling will be sending out a fundraising letter. Their fundraiser will run through December 18th, other clubs may sign up to run a fundraiser after that date.
 - Remember all fundraising ideas must be okayed with Eric Anderson.
 - The booster website is active. krboosters.org
 - Donations through the website will go through paypal which has a 2% plus fifty cent per transaction fee. Once you have made your donation you will be directed to a thank you page, please make sure to enter your sport or club on this page to help direct the donations and payments.
 - Avoid using words like mandatory or required for fundraising.
 - Booster club funds cannot be used for personal items for athletes (personalized shirts, bags), or any item that the student keeps.
 - You can use funds for awards keeping the amount under \$15.00. When something is purchased for athletes everyone must get the same thing.
- Insurance
 - Our insurance covers us for any activity that we do as a booster club. This means anytime boosters write the check for an activity, including camps, if the monies from camps go through ASB and Boosters reimburse ASB then our insurance does not cover that.
 - School liability is used for travel.
 - Boosters cover jamborees and invitational tournaments.
- New Business
 - One Green Planet Fundraiser, this fundraiser,
 - The Date is December 2, 2017 from 10:00 -4:00
 - Money raised is shared between those groups that have participants
 - Last year \$2,360 was raised
 - This is a free recycling event, people are asked to give a donation when dropping off recyclables.
 - Everyone is reminded to dress for the weather.
 - We are in need of a tent and table and snacks for those participating.
- Cross Country First Aid Kits.
 - Kits were purchased for \$3,000 and \$4,000 has been raised.

- It was asked if the kits could be sold and the money go to the track team.
 - The cross country would have to sell the kits to the track team and then the track team would sell them.
- It was asked if they could be donated.
 - Since the kits are paid for they can be donated.
- It was asked if left over kits can be sold for less than they were originally sold for, for example 2 for \$50
 - Since the kits have been paid for they can sell them at a reduced cost.
- Cross Country will contact Eric Anderson about getting a table to sell the kits at the parent teacher conferences.
- The quarter three meeting will be March 13, 2018

Respectfully submitted by:

LeAnne Struble

KR Booster Secretary.