

KRHS Booster Club – Meeting Minutes

September 8, 2026 (Fall meeting) in KRHS Library

Meeting conducted in person and virtually via Teams.

Called to order by Rheta Angeles (President) at 7:03pm.

In Person Attendance: John Engle (Treasurer), Rheta Angeles (President, Wrestling), Brooke Baker (Secretary), Jenny Buron (Zeffy lady), Noreen Johnson-LaTour (Robotics), Jim Smith (Robotics Coach), Carrie Wiggins (Girls Basketball), Allison Wu (Girls Swim & Dive), Julie Fain (Volleyball), Jenny Yager (Choir), Kevin Idzi for Jennifer Idzi (Band)

Online Attendance: Jodi Irey (Cross Country & Track and Field)

New Reps for 25-26 school year so far. A big welcome to:

- Carrie Wiggins (Girls Basketball)
- Jenny Yager (Choir)

Approval of Meeting Minutes

- Motion to approve meeting minutes for last meeting on June 16, 2026 by John Engle.
Seconded by Brooke Baker (current Secretary)

Treasurer's Report

- Operating Budget
 - Estimated expenses looking to be around \$800 this year. We currently have enough money in our operating account to cover expenses for 3 or 4 years.
 - A question was raised by Julie Fain regarding the annual fee that each club would have transferred to the operating budget. Currently, the goal is to do this when we see that the financial need is there.
 - Reminder that travel expenses are now going through ASB.
 - Dormant accounts discussed.
 - Online Reimbursement Form introduction
 - Forms are on our website under "Documents"
 - John is emailing out each club's personal club email, which has specifically created for turning in expenditure forms. It is a Microsoft form that you will log into and submit for reimbursements.
 - Expense codes have been simplified. Use pull-down menu.
 - If you are needing two checks going to two different people, you will need to select "Yes" to the question asking if you have a 2nd expenditure. The only other circumstance is if your expense is considered pass-through.
 - Reimbursement options are Zelle or a physical check (to be mailed or picked up).
 - Ledger will auto-populate with what you submit via the new online Reimbursement Form.

- Donations are still paper. Eventually these will go online, but we aren't quite there yet.
- Zeffy Update with Jenny Buron
 - When inviting in larger donations, it is generally discouraged to not use Zeffy, as they will eventually require small financial donations to Zeffy in addition to the original donation meant for a club.
 - If you don't have access to Zeffy for your club, reach out to Jenny Buron and she'll help get you set up.
 - Jenny will be going through the different "campaigns" (forms) in Zeffy and archiving forms that are not currently in use. Don't worry, your form won't be deleted. If you want a form unarchived to reuse it, reach out to Jenny.
 - There is a link to a video under "Documents" on our website that will help explain and show you how to set up a Zeffy form if you have not done so before.

New Business

1. Concessions
 - a. Process to rent the concessions stand is not clear. But you need to request through Christy at KR (anyone have that contact info?).
 - b. Getting charged for bags of popcorn, \$2/each and \$40 per use concession stand use.
 - c. If you are doing concessions consistently at every home game, it will constitute a "business" and sales tax will need to be paid. Be aware.
2. Nominations for Secretary
 - a. Julie Fain declines.
 - b. Megan Carter still nominated by Jenny Buron.
 - c. Put a notice in the school bulletin and to recruit for Secretary.

Round Table

1. Jim Smith (Robotics) requests that the mail is checked more often. They have had issues with checks sitting that their donors are asking about them depositing.
 - a. Rheta will give her mail key to John to check as he lives closer. Brooke has the other key. Mail is checked weekly at the very least.
2. Jenny Yager asks if these booster club meetings are closed. No, they are open to all!

Adjournment by Rheta at 8:08pm.

Next potential meeting dates. Will confirm as a board and share on the website soon:

Nov 3

Feb 2

May 4